

YOUTH CONTRACT



OUR MISSION:

To assist the youth of San Marcos and Hays county communities in becoming contributing members of society as adults.

Youth Information Form

Youth Name: _____ Age: _____ Date of Birth: _____

Address: _____ Phone #: _____

School: _____ Grade: _____ Do you skip school? _____ How often _____

Personal Information

Please list 3 of your favorite things to do or hobbies:

1. _____

2. _____

3. _____

List your best friends:

1. _____

2. _____

3. _____

Who is the most important person in your life? _____

Please describe your family: _____

What do you like best about yourself? _____

What do you like least about yourself? _____

List the important things that have happened in your life: _____

Do you ever think about hurting yourself? YES NO

Have you ever been abused? YES NO

Do you use drugs or alcohol? YES NO

Do you have concerns about drugs or alcohol? YES NO

Do you think anyone in your family has
problems with drugs or alcohol? YES NO

Describe the last time your family had a good time together: _____

Anything else you would like to say? _____

Who were you referred by: _____ Date: _____

YSB Youth Rights

1. I cannot be excluded from YSB programs or services because of my race, ethnicity, sex, national origin, sexual orientation, or physical abilities.
2. No information about me will be given to anyone outside YSB without my or my parent/guardian's written consent.
3. I can expect to be treated with respect by all YSB staff and volunteers, even when I have not been respectful or have broken YSB rules.
4. If I feel my rights have been violated in any way, I can go to any YSB staff or board member with my complaint.

Youth Signature

Date

Parent / Guardian Signature

Date

YSB Staff Signature

Date

Youth Behavior / Guideline Contract

To keep YSB a safe and fun place, I agree to the following guidelines:

Attendance is required for membership. YSB is a free service offered to the youth of San Marcos CISD with limited spaces available. If you are not using your space, we need to fill it with someone who is able to attend.

Participation is mandatory. Any disruption or lack of participation will be dealt with as a disciplinary matter.

Everyone helps with clean up.

No alcohol, tobacco, other drugs, or weapons are allowed at YSB. Do not come to YSB after using alcohol or other drugs.

No discrimination of any kind will be tolerated. This includes racial slurs, derogatory gender-based comments, or individual exclusion for any reason.

You must get permission to use the computer.

We are a neutral place. Gang symbols, signs, and colors make it less safe for everyone. Don't bring them here or discuss them at anytime.

Ask permission before using the phone.

Seatbelts must be worn at all times in the van.

Respect each others personal space and property.

If nay of these rules are violated the member will be susceptible to a punishment deemed necessary by the program director. Punishments may range from an individual meeting to expelling the member from future YSB programming.

I have read and understand these rules.

Youth Signature

Date

YSB Building Rules

1. Watch your language.
2. Everyone's confidentiality is observed;
What is said at YSB stays at YSB.
3. The Golden Rule applies: treat others as you wish to be treated.
4. No hitting or slapping.
5. **PICK UP AFTER YOURSELF!**
6. Wash your dishes.
7. All conflicts should be relayed to a staff member.
8. Put trash in the trashcans; put recyclables in the recycle bin.
9. Respect each other's space.
10. Be careful with the property; it is all of ours.
11. Respect each other's property.
12. Do not abuse the rules!

Youth Signature

Date

Staff Signature

Date

YSB Code of Character Contract

I promise to exhibit the following good character traits:

1. Accountability – make right decisions and accept the consequences when I don't.
2. Cheerfulness – have a positive attitude and be cheerful.
3. Citizenship – obey the rules and do services for my community.
4. Cleanliness – keep my mind, body and surroundings clean and neat.
5. Communication – speak clearly and listen carefully.
6. Conservation – preserve and protect the important things of life.
7. Cooperation – be a good sport and cooperate with others.
8. Courage – have the courage to do the right thing.
9. Dependability – honor my commitments and be dependable.
10. Fairness – be fair and tolerant of others.
11. Forgiveness – not hold a grudge and be forgiving.
12. Gratitude – express my appreciation to those who care for me.
13. Health- keeps myself physically, mentally and emotionally healthy.
14. Honesty – always tell the truth out of respect for others and myself.
15. Integrity – be honorable, so people can count on me.
16. Kindness – be kind to others and find ways to be helpful.
17. Leadership – set a good example for others to follow.
18. Loyalty – obey those of authority and be dependable.
19. Orderliness – be well organized and punctual.
20. Patience – wait my turn and be patient.
21. Perseverance – not give up and be diligent in my work.
22. Purpose – set goals and plan for my future.
23. Respectfulness – have good manners and show respect for others.
24. Responsibility – be responsible, reliable, and trustworthy.
25. Safety – be careful and safe.
26. Self-control – show self-discipline and control my behaviors.
27. Self-reliance – find ways to solve my own problems and be resourceful.
28. Wisdom – use good common sense and intelligence in making decisions.

Youth Signature

Date

Staff Signature

Date

YSB Policy on Public Display of Affection

The following conduct will not be accepted during youth's participation at the San Marcos Youth Service Bureau:

1. Sitting on top of a person's lap.
2. Hitting buttocks of a person or any other inappropriate touches.
3. Laying down underneath tables with other persons.
4. Extended kissing, which is a kiss longer than a second (cheek kisses and pecks are appropriate at certain times).

YSB teens are a representation upon the agency itself. Therefore, personal conduct is disciplined when due to not being appropriate for the group as a whole.

YSB code of conduct with appropriateness extends to same sex partners as well as heterosexual.

YSB will not differentiate. All teens will face the certain disciplinary action if there is misconduct among a teen:

1. Incident report filled out.
2. Day suspension / Parents notification of misconduct.
3. Indefinite suspension until staff sees otherwise.

YSB teens are very important to the community. Therefore, appropriate conduct is expected. Relationships are encouraged, but inappropriate behavior is not. If you do not understand the following please feel free to ask any questions.

I, _____ understand what has just been read to me. I understand that I am a representation of YSB and that my conduct must be appropriate at all times. I understand that if my behavior is not appropriate the above discipline procedure will be followed.

Youth Signature

Date

Staff Signature

Date

YSB Daily Schedule:

4:00 p.m. - 4:30 p.m. Meet, Greet & Eat.

4:30 p.m. - 5:00 p.m. Homework, Tutoring or
Journal Writing and then
Youth can use Computer Room

5:00 p.m. - 6:00 p.m. Scheduled Event or Program.

6:00 p.m. - 6:15 p.m. Clean Up!

6:15 p.m. - 6:30 p.m. Parents pick up youth!



THANK YOU FOR YOUR PARTICIPATION!

WE ARE GLAD YOU ARE HERE!

CONGRATULATIONS,

YSB STAFF

